

# Witney Past, Present & Future Working Party

## Meeting of Witney Town Council



**Wednesday, 18th February, 2026 at 4.00 pm**

To members of the Witney Past, Present & Future Working Party Committee - R Crouch, G Meadows, A Mubin, J Robertshaw, R Smith and J Treloar (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

### **Admission to Meetings**

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) in advance.

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

### **Agenda**

1. **Apologies for Absence**

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) prior to the meeting.

2. **Minutes** (Pages 3 - 4)

a) To adopt and sign as a correct record the minutes of the Witney: Past Present & Future Working Party meeting held on 14 January 2026.

b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress any item).

3. **St George's & Armed Forces Day Events Update** (Pages 5 - 8)

To receive and consider the report of the Communications & Community Engagement Officer.

4. **Terms of Reference Progress Review** (Pages 9 - 11)

To receive and consider the report of the Deputy Town Clerk.

5. **Date of next meeting**

To agree the date and time of the next Working Party meeting.

A handwritten signature in blue ink, appearing to read 'S. J. R. C.', is positioned above the printed name of the Town Clerk.

Town Clerk

Town Hall, Market Square  
Witney  
Oxon  
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Mrs Sharon Groth FSLCC FCMI  
**Town Clerk**

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